



# Getting Things Done method



# Get It Done Get It Done

**J Rink**



## **Get It Done Get It Done:**

*Getting Things Done - The Science of Anxiety-Free Productivity* Small Business Revolution, 2017-11-25 *Getting Things Done The Science Of Anxiety Free Productivity Accomplish More By Properly Managing Your Time Resources Mental Capabilities* Do you ever find yourself overwhelmed by having just too many things on your plate Too many responsibilities liabilities tasks and chores to take care of You might disagree at first but your life would be extremely boring almost unlivable if it was void of things that have to be done Getting things done is a system it s a science It s how you divide and allocate your time and how you deal with certain barriers and obstacles that determine whether you ll be successful or not and it will also dictate your levels of stress and anxiety during and throughout your day Whether you need to get your personal life or business duties under control this book will quickly become your favorite guide even after reading the first few pages It is packed with great information tips and tricks that will help you get a better grip on your responsibilities allow you to relax and have more fun while doing them However the main objective of this guide book is to make you far more productive than you ve ever been in your life So pick it up and start reading as soon as possible Time is of the essence

**How Big Things Get Done** Bent Flyvbjerg, Dan Gardner, 2023-02-07 Why do big projects go wrong so often and are there any lessons you can use when renovating your kitchen Bent Flyvbjerg is the megaproject expert and Dan Gardner brings the storytelling skills to *How Big Things Get Done* with examples ranging from a Jimi Hendrix studio to the Sydney Opera House Financial Times Entertaining There are lessons here for managers of all stripes The Economist A BEST BOOK OF THE YEAR Economist Financial Times CEO Magazine Morningstar Finalist for the Porchlight Business Book Award the Financial Times and Schroders Business Book of the Year Award and the Inc Non Obvious Book Award Nothing is more inspiring than a big vision that becomes a triumphant new reality Think of how the Empire State Building went from a sketch to the jewel of New York s skyline in twenty one months or how Apple s iPod went from a project with a single employee to a product launch in eleven months These are wonderful stories But most of the time big visions turn into nightmares Remember Boston s Big Dig Almost every sizeable city in the world has such a fiasco in its backyard In fact no less than 92% of megaprojects come in over budget or over schedule or both The cost of California s high speed rail project soared from 33 billion to 100 billion and won t even go where promised More modest endeavors whether launching a small business organizing a conference or just finishing a work project on time also commonly stall out But why do some projects fail Understanding what distinguishes the triumphs from the failures has been the life s work of Oxford professor Bent Flyvbjerg dubbed the world s leading megaproject expert In *How Big Things Get Done* he identifies the errors in judgment and decision making that lead projects both big and small to fail and the research based principles that will make you succeed with yours For example Understand your odds If you don t know them you won t win Plan slow act fast Getting to the action quick feels right But it s wrong Think right to left Start with your goal then identify the steps to get there Find your Lego Big is best built

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